



## *2006 Lilac Inn Wedding Planning Worksheet*

Bride: \_\_\_\_\_ Groom: \_\_\_\_\_  
Address: \_\_\_\_\_ Address: \_\_\_\_\_  
City: \_\_\_\_\_ State \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_  
Zip Code: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Home Phone \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Work Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Email: \_\_\_\_\_ Email: \_\_\_\_\_

### *Guest Accommodations*

Master Bill: \_\_\_\_\_ OR Paid individually paid by guests: \_\_\_\_\_

### *Wedding Rehearsal*

Date: \_\_\_\_\_ Time: \_\_\_\_\_

### *Rehearsal Dinner*

Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Location: \_\_\_\_\_ Number of Guests: \_\_\_\_\_  
Cocktail Hour (Time): \_\_\_\_\_  
Open Bar \_\_\_\_\_ Cash Bar \_\_\_\_\_ Budget for Open Bar \$ \_\_\_\_\_  
Included In Bar: Wine \_\_\_\_\_ Beer \_\_\_\_\_ Spirits \_\_\_\_\_  
Menu Selection: Summer Picnic (\$25 pp) \_\_\_\_\_ A Vermont Pig Roast (\$27 pp) \_\_\_\_\_  
The Tropics in Vermont (\$35 pp) \_\_\_\_\_ The Lilac Inn Clam Bake (\$49 pp) \_\_\_\_\_  
Lilac Inn Ala Carte Menu (Priced According to Selections) \_\_\_\_\_  
Any Dietary Restrictions? Please Explain \_\_\_\_\_  
\_\_\_\_\_

*2006 Lilac Inn Wedding Planning Worksheet Page Two*

*Reception*

Number of Guests: \_\_\_\_\_ Time/Date of Ceremony: \_\_\_\_\_  
Number of Children: \_\_\_\_\_ Number of booster seats or highchairs: \_\_\_\_\_  
Location of Ceremony: \_\_\_\_\_  
Officiate: \_\_\_\_\_ Phone: \_\_\_\_\_  
Arrival Time: \_\_\_\_\_  
Florist: \_\_\_\_\_ Phone: \_\_\_\_\_  
Arrival Time: \_\_\_\_\_  
Music: \_\_\_\_\_ Phone: \_\_\_\_\_  
Arrival Time: \_\_\_\_\_  
Photographer: \_\_\_\_\_ Phone: \_\_\_\_\_  
Arrival Time: \_\_\_\_\_  
Videographer: \_\_\_\_\_ Phone: \_\_\_\_\_  
Arrival Time: \_\_\_\_\_

*Reception Dinner*

Time: \_\_\_\_\_  
Menu Selection: Plated The Lilac Inn (\$95 pp) \_\_\_\_\_  
Plated Classic Vermont (\$75 pp) \_\_\_\_\_ Buffet Classic Vermont (\$75 pp) \_\_\_\_\_  
Plated Country Garden (\$55 pp) \_\_\_\_\_ Buffet Country Garden (\$55pp) \_\_\_\_\_  
Menu (changes/notes, etc.): \_\_\_\_\_  
\_\_\_\_\_  
Special children's dinner? How many: chicken fingers \_\_\_\_\_ pasta \_\_\_\_\_  
Extra meals for service providers? \_\_\_\_\_ How many: \_\_\_\_\_ @ \$25.00each  
Cocktail Hour (Time): \_\_\_\_\_  
Open Bar: \_\_\_\_\_ Budget for Open Bar: \$ \_\_\_\_\_  
Included In Bar: Wine \_\_\_\_\_ Beer \_\_\_\_\_ Spirits \_\_\_\_\_  
Cash Bar: \_\_\_\_\_

*2006 Lilac Inn Wedding Planning Worksheet Page Three*

*Hot Hors D'oeuvres Selections/Price*

_____	\$	_____	\$
_____	\$	_____	\$

*Entrées*

Entrée One: \_\_\_\_\_

Entrée Two: \_\_\_\_\_

Entrée Three: \_\_\_\_\_

Salad(s) \_\_\_\_\_

*Vegetable Accompaniments*

Accompaniment One: \_\_\_\_\_

Accompaniment Two: \_\_\_\_\_

Accompaniment Three: \_\_\_\_\_

*Sunday Brunch*

Time: 9:00-10:30am

Total Number of Guests for Brunch: \_\_\_\_\_

In-House Guests: \_\_\_\_\_ @ \$15pp

Other Guests: \_\_\_\_\_ @ \$25pp

*Notes & Special Comments*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_