



## *2009 Lilac Inn Wedding Planning Worksheet*

Bride: \_\_\_\_\_ Groom: \_\_\_\_\_  
Address: \_\_\_\_\_ Address: \_\_\_\_\_  
City: \_\_\_\_\_ State \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_  
Zip Code: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Home Phone \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Work Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Email: \_\_\_\_\_ Email: \_\_\_\_\_

### *Guest Accommodations*

Master Bill: \_\_\_\_\_ OR Paid individually paid by guests: \_\_\_\_\_

### *Wedding Rehearsal*

Date: \_\_\_\_\_ Time: \_\_\_\_\_

### *Rehearsal Dinner*

Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Location: \_\_\_\_\_ Number of Guests: \_\_\_\_\_  
Cocktail Hour (Time): \_\_\_\_\_  
Open Bar \_\_\_\_\_ Cash Bar \_\_\_\_\_ Budget for Open Bar \$ \_\_\_\_\_  
Included In Bar: Wine \_\_\_\_\_ Beer \_\_\_\_\_ Spirits \_\_\_\_\_  
Menu Selection: Summer Picnic (\$25 pp) \_\_\_\_\_ Brandon Barb-B-Que (\$28 pp) \_\_\_\_\_  
The Tropics in Vermont (\$35 pp) \_\_\_\_\_ The Lilac Inn Clam Bake (\$49 pp) \_\_\_\_\_  
Lilac Inn Ala Carte Menu (Priced According to Selections) \_\_\_\_\_  
Any Dietary Restrictions? Please Explain \_\_\_\_\_  
\_\_\_\_\_

## 2009 Lilac Inn Wedding Planning Worksheet Page Two

### Reception

Number of Guests: \_\_\_\_\_ Time/Date of Ceremony: \_\_\_\_\_  
Number of Children: \_\_\_\_\_ Number of booster seats or highchairs: \_\_\_\_\_  
Location of Ceremony: \_\_\_\_\_  
Officiate: \_\_\_\_\_ Phone: \_\_\_\_\_  
Arrival Time: \_\_\_\_\_  
Florist: \_\_\_\_\_ Phone: \_\_\_\_\_  
Arrival Time: \_\_\_\_\_  
Music: \_\_\_\_\_ Phone: \_\_\_\_\_  
Arrival Time: \_\_\_\_\_  
Photographer: \_\_\_\_\_ Phone: \_\_\_\_\_  
Arrival Time: \_\_\_\_\_  
Videographer: \_\_\_\_\_ Phone: \_\_\_\_\_  
Arrival Time: \_\_\_\_\_

### Reception Dinner

Time: \_\_\_\_\_

Menu Selection: Plated *The Lilac Inn* (\$88 to \$95 pp) \_\_\_\_\_

Plated Classic Vermont (\$68 to \$75 pp) \_\_\_\_\_

Plated Country Garden (\$48 to \$55 pp) \_\_\_\_\_

Buffet Country Garden (\$55pp)

Menu (changes/notes, etc.): \_\_\_\_\_  
\_\_\_\_\_

Special children's dinner? How many: chicken fingers \_\_\_\_\_ pasta \_\_\_\_\_

Extra meals for service providers? \_\_\_\_\_ How many: \_\_\_\_\_ @ \$25 each

Cocktail Hour (Time): \_\_\_\_\_

Open Bar: \_\_\_\_\_ Budget cap for Open Bar: \$ \_\_\_\_\_

Included In Bar: Wine \_\_\_\_\_ Beer \_\_\_\_\_ Spirits \_\_\_\_\_

Cash Bar: \_\_\_\_\_

*2009 Lilac Inn Wedding Planning Worksheet Page Three*

*Hot Hors D'oeuvres Selections/Price*

_____	\$	_____	\$
_____	\$	_____	\$

*Entrées*

Entrée One: \_\_\_\_\_

Entrée Two: \_\_\_\_\_

Entrée Three: \_\_\_\_\_

Salad(s) \_\_\_\_\_

*Vegetable Accompaniments*

Accompaniment One: \_\_\_\_\_

Accompaniment Two: \_\_\_\_\_

Accompaniment Three: \_\_\_\_\_

*Sunday Brunch*

Time: 9:30-11:00am

Total Number of Guests for Brunch: \_\_\_\_\_

In-House Guests: \_\_\_\_\_ @ \$12.5pp

Other Guests: \_\_\_\_\_ @ \$25pp

*Notes & Special Comments*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_