



## 2011 Lilac Inn Wedding Planning Worksheet

Bride: \_\_\_\_\_ Groom: \_\_\_\_\_  
Address: \_\_\_\_\_ Address: \_\_\_\_\_  
City: \_\_\_\_\_ State \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_  
Zip Code: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Home Phone \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Work Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Email: \_\_\_\_\_ Email: \_\_\_\_\_

### Guest Accommodations

Master Bill: \_\_\_\_\_ OR Paid individually paid by guests: \_\_\_\_\_

### Wedding Rehearsal

Date: \_\_\_\_\_ Time: \_\_\_\_\_

### Rehearsal Dinner

Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Location: \_\_\_\_\_ Number of Guests: \_\_\_\_\_  
Cocktail Hour (Time): \_\_\_\_\_  
Open Bar \_\_\_\_\_ Cash Bar \_\_\_\_\_ Budget for Open Bar \$ \_\_\_\_\_  
Included In Bar: Wine \_\_\_\_\_ Beer \_\_\_\_\_ Spirits \_\_\_\_\_  
Menu Selection: Summer Picnic (\$25 pp) \_\_\_\_\_ Brandon Barb-B-Que (\$28 pp) \_\_\_\_\_  
The Tropics in Vermont (\$35 pp) \_\_\_\_\_ The Lilac Inn Clam Bake (\$49 pp) \_\_\_\_\_  
Lilac Inn Ala Carte Menu (Priced According to Selections \_\_\_\_\_)  
Any Dietary Restrictions? Please Explain \_\_\_\_\_  
\_\_\_\_\_

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Reception

Number of Guests: \_\_\_\_\_ Time/Date of Ceremony: \_\_\_\_\_  
Number of Children: \_\_\_\_\_ Number of booster seats or highchairs: \_\_\_\_\_  
Location of Ceremony: \_\_\_\_\_  
Officiate: \_\_\_\_\_ Phone: \_\_\_\_\_  
Arrival Time: \_\_\_\_\_  
Florist: \_\_\_\_\_ Phone: \_\_\_\_\_  
Arrival Time: \_\_\_\_\_  
Music: \_\_\_\_\_ Phone: \_\_\_\_\_  
Arrival Time: \_\_\_\_\_  
Photographer: \_\_\_\_\_ Phone: \_\_\_\_\_  
Arrival Time: \_\_\_\_\_  
Videographer: \_\_\_\_\_ Phone: \_\_\_\_\_  
Arrival Time: \_\_\_\_\_

Reception Dinner

Time: \_\_\_\_\_  
Menu Selection: Plated *The Lilac Inn* (\$88 to \$95 pp) \_\_\_\_\_  
Plated Classic Vermont (\$68 to \$75 pp) \_\_\_\_\_  
Plated Country Garden (\$48 to \$55 pp) \_\_\_\_\_ Buffet Country Garden (\$55pp)  
\_\_\_\_\_  
Menu (changes/notes, etc.): \_\_\_\_\_  
\_\_\_\_\_  
Special children's dinner? How many: chicken fingers \_\_\_\_\_ pasta \_\_\_\_\_  
Extra meals for service providers? \_\_\_\_\_ How many: \_\_\_\_\_ @ \$28 each  
Cocktail Hour (Time): \_\_\_\_\_  
Open Bar: \_\_\_\_\_ Budget cap for Open Bar: \$ \_\_\_\_\_  
Included In Bar: Wine \_\_\_\_\_ Beer \_\_\_\_\_ Spirits \_\_\_\_\_  
Cash Bar: \_\_\_\_\_

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*Hot Hors D'oeuvres Selections/Price*

\_\_\_\_\_ \$ \_\_\_\_\_ \$  
\_\_\_\_\_ \$ \_\_\_\_\_ \$

*Entrées*

Entrée One: \_\_\_\_\_  
Entrée Two: \_\_\_\_\_  
Entrée Three: \_\_\_\_\_  
Salad(s) \_\_\_\_\_

*Vegetable Accompaniments*

Accompaniment One: \_\_\_\_\_  
Accompaniment Two: \_\_\_\_\_  
Accompaniment Three: \_\_\_\_\_

*Sunday Brunch*

Time: 9:30-11:00am  
Total Number of Guests for Brunch: \_\_\_\_\_  
In-House Guests: \_\_\_\_\_ @ \$12.5pp  
Other Guests: \_\_\_\_\_ @ \$25pp

*Notes & Special Comments*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_